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Board of Education Meeting Recap

The Township High School District 211 Board of Education met on Thursday, June 18, 2020, via online video-conference in order to protect public health and to be in compliance with state directives to avoid large public gatherings. The following is a recap of items that were acted upon at the meeting.

Presentation: 2020-2021 Five-Year Financial Projection Update

In order to sustain and uphold the educational excellence and extraordinary learning opportunities that District 211 has delivered for many years, the District utilizes a yearly operating budget of more than \$250 million. The District's demand that we provide quality instruction from highly qualified professionals within a rigorous curriculum that integrates the use of technology within effective learning environments and facilities. District 211 prepares students with the skills and talents so that they can continue their full involvement in the local economy, local businesses, and the communities we serve.

Accomplishing these goals requires excellent financial planning and strategy integrating the current financial position into a projected financial forecast that accounts for numerous influences, both within the organization and outside the organization. **Lauren Hummel** and Controller & Treasurer **Barbara Peterson** presented the Board of Education with a summary of potential future budgeting variables, and provided a projected financial forecast using these budget assumptions. A copy of the report is available [here](#).

Based upon the information provided in the five-year financial projection for the period FY20 through FY24 points towards continued overall financial balance policy. While it remains uncertain what financial impact current economic conditions and the pandemic will have on District 211 financially and operationally, it is critical to the financial future of the District to assess and consider all key areas as it moves forward with financial planning and decisions. Continuous monitoring of economic and legislative changes will be included in the District's financial planning process. Advanced forecasting provides the District with the opportunity to make financial changes to produce balanced budgets into the future in order to ensure continued support of academic programs.

Palatine High School..... *Sunday, May 22, 2022*
2:00 p.m., at Palatine High School

William Fremd High School

The Board of Education received information on the Transportation Fund and Municipal Retirement/Social Security Fund for the Fiscal Year 2020-2021 tentative budget.

The following budget parameters were established and incorporated into the 2020-2021 budget development process as they relate to the funds presented:

- Allocate costs associated with achieving District academic goals and Strategic Plan
- Maintain a balanced budget in accordance with School Code (105 ILCS 5/17-1)
- Allocate staffing costs based on enrollment, instructional programs, and negotiated contracts . current tentative budget assumes regular operations
- Safeguard a minimum 33.3% fund balance within the Educational Fund and combined operating funds
- Allocate benefit and insurance costs based on projections developed in
- Allocate an estimated \$4 million in the Operations and Maintenance Fund for approved Life Safety projects through an interfund transfer from the Working Cash Fund
- Revenue projections based upon approved 2019 levy

The main source of revenue in the Transportation Fund is property taxes. Transportation fees are paid by families with students living within 1.5 miles of the school who choose to have students ride the bus. Total revenues are budgeted to increase 4% from 2020 estimated actual revenues, mainly due to the change in state aid. Staffing levels are expected to remain consistent between fiscal years 2020 and 2021 for the regular school year. However, due to online learning during the current summer session, overall salary expense is projected to decrease slightly as summer transportation is not provided. Benefit costs are budgeted to increase in accordance with

outstanding pension liability. There is a mandated minimum amount of CPPRT which must be allocated to this fund annually, equal to 4.27% of the levy into this fund, or approximately \$400,000 for 2021. Interest rates have decli

Road, Schaumburg, Illinois, as presented. In the amendment to the original terms and conditions of sale document, the approval period is extended from June 15, 2020 to September 22, 2020. Additionally, a mandatory closing date of October 15, 2020 has been added to the amended terms and conditions document. In addition to the extended approval and closing dates, 20% of the earnest money is non-refundable. All other terms and conditions of the sale, including the sale price, remain in effect for the duration of the agreement.

Additional information is available [here](#), as well as a copy of the amendment [here](#).

Resolutions Directing Interfund Transfers for Life Safety Projects

At its meeting on March 12, 2020, the Board of Education reviewed the approved life safety projects being completed this summer and the budget information for the projects which will be included in the 2020-2021 Operations and Maintenance Fund. Interfund transfers of budget reserves in the Working Cash Fund will serve as the funding source for life safety projects paid out of the Operations and Maintenance Fund. The Board of Education is authorized to pay for facility improvement projects through continued use of both its yearly operating budget and existing budget reserves without need to issue debt.

The Board approved the [resolution](#) providing for interfund transfers of \$4 million from the Working Cash Fund to the Operations and Maintenance Fund, effective after July 1, 2020.

Resolution: Appointment of School Treasurer and Assistant School Treasurer

In accordance with the Illinois School Code, the Board of Education of the school districts affected by the abolition of Township School Treasurer are required to appoint their own school treasurer for a two-year term beginning and ending on the first day of July. District 211 Controller and Treasurer **Barbara Peterson** was appointed school treasurer and Chief Operating Officer **Lauren Hummel** was appointed assistant school treasurer for a two-year term, effective July 1, 2018.

The Board adopted a resolution to reappoint Mrs. Peterson as school treasurer and Mrs. Hummel as assistant school treasurer for High School District 211, effective July 1, 2020; and further, secure treasurer bonds as presented for a combined total of \$30,496.

Additional information, as well as a copy of the approved resolution, is available [here](#).

Proposed Policy Revision: Prevention of and Response to Student Bullying

As part of its ongoing Policy Manual review, the Board of Education reviews proposed policy revisions, proposed policy deletions, and proposed new policies from the Administrative Board Policy Group. The Group is comprised of Board President **Robert LeFevre**, Board Vice President **Anna Klimkowicz**, Assistant Superintendent for Instruction **Joshua Schumacher**, Director of Administrative Services **Matthew Hildebrand**, and Assistant to the Superintendent **Kathe Lingl**. Proposed policy revisions also are reviewed by legal counsel.

The Illinois State Board of Education requires all public schools to formally adopt a policy on bullying that is to be reviewed and reevaluated every two years and updated when deemed appropriate. The current policy was adopted by the Board on December 11, 2014, and last reviewed by the Board on May 24, 2018.

The Board initially reviewed proposed revisions to Board policy: [JFCH Prevention of and Response to Student Bullying](#). No action on this policy was taken at the meeting.

Health & Dental Program Claims Administration

The Board of Education approved the continuation of its self-insurance program for health and dental benefits for 2020-2021 and retained Blue Cross and Blue Shield to provide claims administration services for medical, dental, and utilization review. Further, the Board authorized the purchase of aggregate and specific stop-loss insurance from Blue Cross and Blue Shield at a level of \$350,000, as presented.

District 211 provides employees and eligible retirees with health and dental benefits through a modified self-insurance program. Under the program, costs are based on claim experience, administrative fees per program participant, and stop-loss. The current plan health design structure supports four Preferred Provider Options (PPO) plan variants and two Health Maintenance Organization (HMO) plans. The current multi-plan structure integrates varied cost control factors for deductibles, coinsurance, prescription drugs, health savings accounts, and varied levels of premiums based on plan benefits. Through the modified self-insurance program, the District continues to benefit from improved cash flow and access to PPO and HMO discounted claim costs.

Claims administration service fees and stop-loss insurance are fixed costs to the District. Administration fees are based on program enrollment. The projected health and dental fixed administration cost for 2020-2021 is \$4.1 million. This is projected to produce an overall net increase of 2% from the prior year.

administration costs of \$4 million. The 2020-2021 renewal is based on 1,232 participants in one of four Preferred Provider Options (PPO); 612 participants in the Health Maintenance Option (HMO) plans; and 2,274 participants in the dental program.

Employee premium rates and fee structure are renewed on a calendar year basis, with the most recent plan rate changes taking effect January 1, 2020. As more data becomes available to assess claims costs associated with each individual health insurance plan, employee premium rates will be analyzed, and a recommendation will be brought to the Board in the fall of 2020.

Additional information regarding the health insurance program and its administration is available [here](#).

Athletic Training Services Agreement Extension

District 211 provides comprehensive athletic training services at each of its high schools. All athletic trainers are both certified by the National Athletic Trainers Association and licensed in the state of Illinois. Each school is staffed with the equivalent of one head trainer and two assistant trainers to cover all athletic seasons.

Additional information on the athletic training services contract extension is available [here](#).

Sale of Surplus School Property

The Board authorized the sale of used, surplus lawn mowers and a 2006 Ford E-350 eight-passenger van by use of public sealed bid, public auction site, or company trade-in. Additional information is available [here](#).

Next Board of Education Meeting

The next scheduled regular Board of Education meeting will be held on Thursday, July 16, 2020, with closed session beginning at 6:30 p.m. and open session beginning at 7:30 p.m. in the Anne Koller Board Meeting Room at the G.A. McElroy Administration Center.

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